

JOINT MUSEUMS COMMITTEE

15 MARCH 2017

FINANCE REPORT

Recommendation

1. The Treasurer recommends that the financial position of the Joint Museums Service as detailed in the report be noted.

Background

2. This report provides financial information on the following:
 - a) Projection as at 31st January 2017
 - b) Subjective analysis
 - c) Explanation of major variances
 - d) Surplus/deficit split
 - e) Draft budget 2017-18

(a) Table 1 : 2016/17 Projected Outturn as at 30th September 2016

	2016/17 Budget	Projected 2016/17	Variance	Variance %
	£'000	£'000	£'000	%
Hartlebury Operations	207	213	6	3%
Joint Museums Collections Team	141	130	-11	-8%
Worcester City Museum & Art Gallery	179	170	-9	-5%
Commandery	105	115	10	9%
Grants	-	-	-	
Joint Museums Management Team	250	241	-9	-4%
Total Joint Museum Service	882	869	-13	-1%

(b) Table 2 : Subjective Analysis 2016/17

	Budget	Projection	Variance	%
	£000	£000	£000	
Employees	836	845	9	1%
Premises	8	9	1	17%
Transport	11	9	-2	-22%
Supplies & services	150	171	21	14%
Transfer to reserve	0	0	0	
Income - Sales	-62	-58	4	-6%
Income - Admissions	-34	-52	-18	53%
Income - Other	-27	-55	-28	99%
Transfer from reserve	0	0	0	
Total	882	869	-13	-1%

(c) Explanation of major variances

3. The salary variance, in the main, is due to the retention of a Property Manager at Hartlebury working on the transfer. This is offset by the admissions income.
4. There is no supplies & services budget for publications and stock at Hartlebury but this is offset by additional income variance.
5. Although Hartlebury has extra salaries and supplies, the income generates a net surplus of £6k deficit. Therefore, the current underspend of £13k, is actually from smaller salary underspends in Collections, Museum & Art Gallery and the Management Team.

(d) Surplus/deficit split

6. Under the terms of the agreement, as the variance to budget is within 5%, any monies will be transferred to the Joint Museum Reserve (value at 31.03.16 = £43,459.61).

(e) Draft Budget 2017-18

7. There has been a £1,725 increase since the November report due to employee inflation. The changes year on year are for inflation on Pay and Insurances and include an income target for Hartlebury (removed in 2015-16).

	2016/17	2017-18	Change
Employees	£836,264	£853,490	£17,226
Premises	£8,200	£8,200	£0
Transport	£11,090	£11,470	£380
Supplies & Services	£150,049	£151,630	£1,581
Sales Income	-£61,900	-£61,900	£0
Admissions Income	-£34,400	-£78,400	-£44,000
Other Income	-£27,000	-£27,000	£0
Total	£882,303	£857,490	-£24,813
Worcester City Contribution	£486,040	£493,030	£6,990
Worcester County Liability	£396,263	£364,460	-£31,803

8. There is a recharge from the County to the City of £10,580, for the hosting of the service.

Contact Points

County Council Contact Points

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Specific Contact Points for this report

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Background Papers

In the opinion of the proper officer (in this case the Head of Community Services) there are no background papers relating to the subject matter of this report.